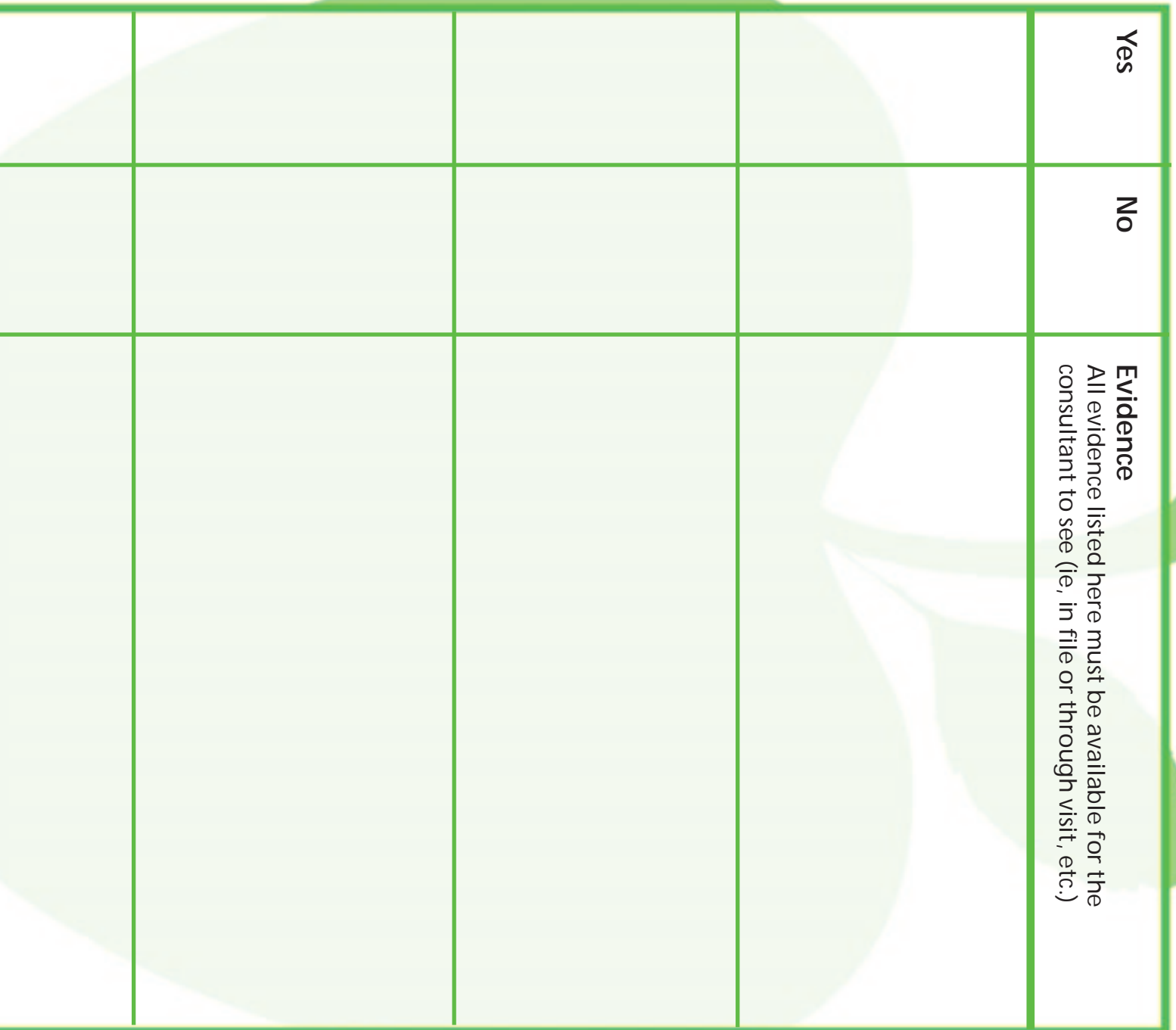


Performance Indicators

1. A written policy including students and all staff and agreed by the governing body.
2. The smoking policy must be displayed in the reception area, the staff room and the tutor bases (or equivalent).
3. Information about the smoking status of the college is given to prospective new staff, is provided in the college prospectus and is contained in the student planner (if applicable).
4. No smoking signs in appropriate places.
5. All people visiting the college including members of staff, students, visitors and contractors are requested not to smoke within the buildings.
6. If smoking is allowed it is only permitted in designated areas outside the building and well away from doors and windows.
7. While taking part in formal college activities, staff and students are not permitted to smoke. On trips to other premises and residential trips during rest and free time, the regulations of the premises visited will apply.
8. The college will provide access to advice and support to staff and students wanting to give up smoking.

Performance Indicators

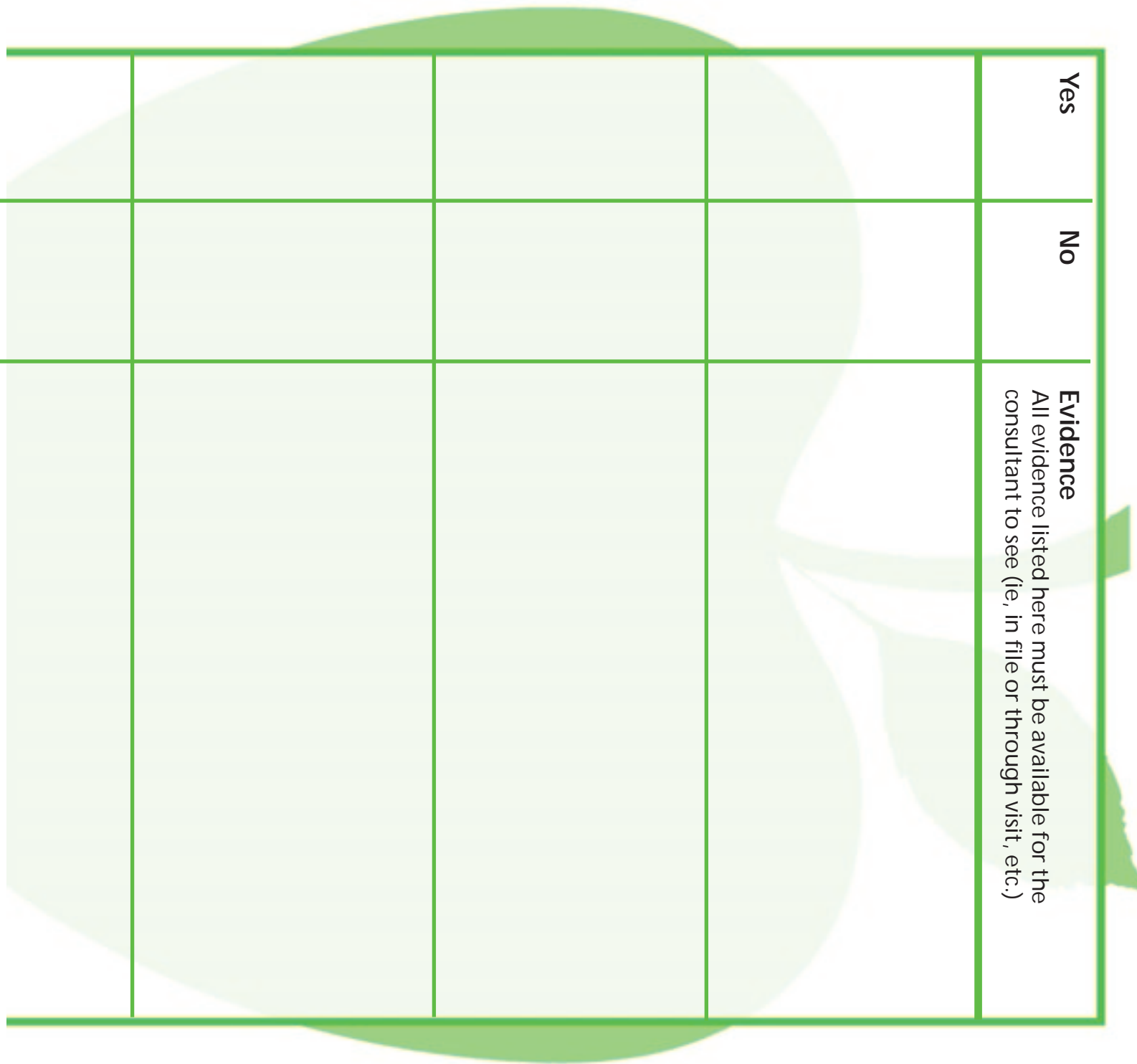
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Yes	No	Evidence All evidence listed here must be available for the consultant to see (ie, in file or through visit, etc.)

Performance Indicators

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Issues to be addressed/other developments

Key Tasks	Consultation Required	Lead Personnel	Timescale

Targets agreed with KHCS Consultant

Targets

Resources	Evidence of Target Met	Benefits to the College Community (immediate and long term) (Please briefly describe what the benefits and the learning experiences have been from the above activity)

Targets completed

